

Leader responsibilities

Leader sees incident

Does the incident need the
support of emergency
Services?

No

Yes

1. Check health form for allergies
2. Check health form for adjustment plan/conditions that may affect person
3. Treat
4. Record treatment on health form including date, time, what action taken, your name and telephone number
5. Call leader (if support is required)

1. Call 999
2. Call 'Event phone' to let them know emergency services have been requested
3. Check health form for allergies
4. Check health form for adjustment plan/conditions that may affect person
5. Start to treat until support arrives
6. Let support take over as required